

पं.सुं.श. केन्द्रीय व्यावसायिक शिक्षा संस्थान

श्यामला हिल्स, भोपाल -462 002

**PSS Central Institute of Vocational Education (PSSCIVE)**

Shyamla Hills, Bhopal - 462 002

(राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद्)

**(National Council of Educational Research and Training)**

F. No. 7-13/Vol. IV/2022/PSSCIVE/

Date: 08.04.2026

Advt 01/2026

Sub: Engagement of Project Staff on Contract Basis at PSS Central Institute of Vocational Education (PSSCIVE), Bhopal – reg.

The PSS Central Institute of Vocational Education (PSSCIVE), Bhopal is a constituent unit of NCERT (an autonomous organization under Ministry of Education, Govt. of India). It is conducting walk-in-interviews for appointment of Project Staffs for Projects approved by the Programme Advisory Committee (PAC) of NCERT on contractual basis. The duration of the engagement of project staff will be upto 31<sup>st</sup> March 2027 or as per the terms and conditions for the project approved. The schedule for the walk-in-interviews is given in Annexure-I.

01	Name and Number of post : Graphic Designer – (06)	
	Educational Qualifications	<p>Essential Qualification</p> <ul style="list-style-type: none"><li>Graduation in Fine arts/graphic design/design/Animation /applied arts or equivalent (4 years Degree)</li></ul> <p>Or</p> <ul style="list-style-type: none"><li>Graduate degree in any discipline with one-year diploma in Graphic/Animation/computer application/Media production and management/Mass Communication from any recognized institutions</li></ul> <p>Experience</p> <ul style="list-style-type: none"><li>Three years working experience in the relevant area.</li></ul> <p>Desirable</p> <ul style="list-style-type: none"><li>Experience of development and dissemination of media/IT content</li><li>Experience of working with media/ICT for children and education.</li><li>Experience of Computer Graphics and Video Editing, Book Design, Interface design etc. Knowledge of all types of Design Software.</li></ul>
	Age limit	Not more than 45 years/not more than 65 years in case of retired person from government organisation (Relaxation as per Gol norms).
	Remuneration	Rs. 50,000/-p.m.

*[Handwritten signature and date]*  
08/04/26

30	Name and Number of post : D.T.P. Operator (04 )	
	Educational Qualifications	<p><b>Essential Qualification</b></p> <ul style="list-style-type: none"> <li>• Graduation in any subject and One Year Diploma/Certificate course in Desk Top Publishing from a recognised institute.</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• Senior Secondary certificate in any subject and One-year Diploma/Certificate course in Desk Top Publishing from a recognized institute.</li> <li>• Three years of experience in DTP</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Proficiency in Adobe Creative cloud suite (in Design, Photoshop, Illustrator, Coral Draw, etc.) Equation Editors, Office Package (Word, Excel, Power point).</li> <li>• Proficiency in typing both in Hindi and English.</li> </ul>
	Age limit	Not more than 45 years/not more than 65 years in case of retired person from government organisation (Relaxation as per Gol norms).
	Remuneration	Rs. 35,000/-p.m.
31	Name and Number of post : Computer Typist - (02)	
	Educational Qualifications	<p><b>Essential Qualification</b></p> <ul style="list-style-type: none"> <li>• 12<sup>th</sup> Pass/Graduate</li> <li>• Knowledge of Computer Application and Knowledge of typing (Hindi/English)</li> <li>• Typing Speed of 35 w.p.m. in English and 30 w.p.m. in Hindi</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Minimum one-year experience of doing Computer Typing work.</li> <li>• Proficiency in MS Office.</li> </ul>
	Age limit	Not more than 45 years/not more than 65 years in case of retired person from government organisation (Relaxation as per Gol norms).
	Remuneration	As per Minimum wages of MP Govt

**Instructions to the candidates:**

1. It is the responsibility of the candidates to ensure that they fulfil the eligibility conditions in terms of educational qualification experience etc. At any stage, if it is found that any candidate is not fulfilling the eligibility conditions as mentioned in the advertisement, His/her candidature shall be rejected.
2. The candidates are advised to check the schedule of Walk-in-interview.
3. All eligible candidates are required to bring filled Application form along with recent passport size photographs affixed on it. All Original documents and a set of self-attested copy of marksheet etc. is to be produced at the time of interview, mandatorily.
4. Interested candidates who fulfil the eligibility criteria may attend the walk-in interview on scheduled date and time at PSSCIVE, Shyamla Hills, Bhopal.

*Handwritten signature and date: 10.09.20*

5. The posts are purely temporary and PSSCIVE reserves all rights whether to fill all the posts mentioned in the advertisement or not keeping in view the performance and suitability of the candidates appearing in the interview. The posts are contractual with no provision of increment in remuneration and shall not be liable to any claim for regular employment in PSSCIVE. The Institute reserves the rights to terminate the temporary engagement at any point of time without assigning any reason thereof.
6. Candidates already employed shall have to produce "Relieving Certificate" at the time of joining in PSSCIVE.
7. No TA/DA will be paid for attending the skill test / walk-in-interview or joining the post.
8. The selected candidates will be required to join immediately.
9. Candidates should also bring along with their written and/or published work, if any (including their art work, multimedia, graphics, animation, audio/videos advertisement/promos, books, journals, thesis/ dissertation magazines, etc.) at the time of skill test/walk-in-interview.
10. The institute reserves the right to modify or cancel the advertisement at any point of time.
11. No. of posts may increase/decrease as per requirement of the Institute.
12. Canvassing in any form and/or bringing any political influence or otherwise will be treated as a disqualification for the post.
13. Corrigendum if any will be uploaded on institute's website i.e. [www.psscive.ac.in](http://www.psscive.ac.in) only, hence, candidates need to see the timely updates on website if overlooked, PSSCIVE shall not be responsible.
14. All the disputes are subject to Bhopal jurisdiction only.
15. All those candidates seeking relaxation benefits available for SC/ST/OBC/PwBD must produce all the requisite valid certificates in support of their claim at the time of walk-in-interview/skill test.
16. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which it is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.
17. The interested and eligible candidates may apply in the prescribed format. Separate application may be filled, if applied, for more than one post.
18. Cut-off date for determining age limit in respect of all posts is 01/04/2026.
19. For any clarification please contact Section Officer- 0755 2704134 / 4142.
20. The candidate who claims the required experience for the particular position (having consolidated remuneration of Rs. 40,000/- and above) shall essentially submit, at the time of interview, and attested copy of the salary/slip/bank statement/ITR where the experience forms as one of the essential conditions.
21. Time spent by candidate pursuing MPhil and/or PhD degree shall not count as teaching or research experience for the purpose of eligibility for engagement/employment.
22. Experience pertaining to Research/Teaching/Training/Extension Activities/Content Development should be in relation to school education.

  
Under Secretary  
08/11/26  
02

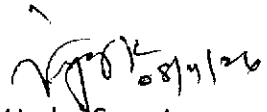
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Annexure-I

Interview Schedule - 2026

Date and Day	Reporting time for candidate	Time of Skill/ Interview	Name of the Post
17.04.2026 (Friday)	9.00 AM to 10.30 AM	9:30 AM Skill Test	Graphic Designer (06 Post)
		2:30 PM Interview	
17.04.2026 (Friday)	9.00 AM to 10.30 AM	9:30 AM Skill Test	DTP Operator (04 Post)
		2:30 PM Interview	
17.04.2026 (Friday)	9.00 AM to 10.30 AM	9:30 AM Skill Test	Computer- Typist (02 Post)

  
08/4/26  
Under Secretary  
